## SANTA FE COUNTY NEW HIRES December 1, 2018 - December 31, 2018

| LAST NAME    | FIRST NAME | DEPARTMENT                     | TITLE                        | HIRE DATE  |
|--------------|------------|--------------------------------|------------------------------|------------|
| MARTINEZ     | SAVANNAH   | CMO - HUMAN RESOURCES          | CLERICAL ASSISTANT           | 12/8/2018  |
| SHAFFER      | GREGORY    | CMO - HUMAN RESOURCES          | HUMAN RESOURCES DIVISION DIR | 12/15/2018 |
| MEDINA       | ANNA       | CSD - HEALTH & HUMAN SVCS DEPT | COOK                         | 12/8/2018  |
| TRUJILLO     | VERA       | CSD - PROJECT & FACILITIES     | SATELLITE OFFICE SPECIALIST  | 12/8/2018  |
| ARCHULETA    | FRANCHESCA | GMD - HOUSING DEPARTMENT       | FSS/ROSS COORDINATOR         | 12/22/2018 |
| BARRAZA      | FELICIA    | PSD - CORRECTIONS              | DETENTION OFFICER            | 12/22/2018 |
| CANDELARIA   | PAUL       | PSD - CORRECTIONS              | LIFE SKILLS WORKER I         | 12/22/2018 |
| BACA         | KYLA       | PSD - RECC                     | EMERGENCY COMM SPEC II       | 12/22/2018 |
| CHAVEZ       | KIANNA     | PSD - RECC                     | EMERGENCY COMM SPEC I        | 12/22/2018 |
| LICON-KEMPER | ANNE       | PSD - RECC                     | EMERGENCY COMM SPEC TRAINEE  | 12/22/2018 |
| ABHOLD       | ANDREW     | PWD - PROJECT & FACILITIES MGT | CUSTODIAN                    | 12/22/2018 |
| GOMEZ        | ANTONIO    | PWD - ROADS                    | EQUIPMENT OPERATOR           | 12/22/2018 |

Henry P. Roybal Commissioner, District 1

Anna Hansen Commissioner, District 2

Rudy N. Garcia Commissioner, District 3



Anna T. Hamilton
Commissioner, District 4

Ed Moreno Commissioner, District 5

> Katherine Miller County Manager

## **MEMORANDUM**

Date:

January 9, 2019

To:

**Board of County Commissioners** 

From:

Gregory S. Shaffer, Human Resource Director

Via:

Katherine Miller, County Manager

Re:

Recognition of Years of Service for Santa Fe County Employees for January 2019

Santa Fe County initiated a years of service recognition program in July of 2014. This program recognizes employees on a monthly basis who have completed years of service in five year increments. Santa Fe County recognizes the value of employee retention. It is important that we express our appreciation to those employees who contribute to the County and choose to make their career with us. Employees receive a service pen with the years of service listed.

| Department         | Division                   | Last Name | First Name | Hire Date  | Svc Yrs<br>(on<br>Anniv) |
|--------------------|----------------------------|-----------|------------|------------|--------------------------|
| HOUSING DEPARTMENT | ADMINISTRATION             | BACA      | WILLIAM    | 01-06-2014 | 5                        |
| PUBLIC SAFETY      | CORRECTIONS                | VALDEZ    | MANUEL     | 01-06-2014 | 5                        |
| COUNTY MANAGER     | COUNTY MANAGER ADMINIS.    | FLORES    | TONY       | 01-13-2014 | 5                        |
| COMMUNITY SERVICES | HEALTH & HUMAN<br>SERVICES | DELGADO   | CHANELLE   | 01-20-2014 | 5                        |
| COUNTY MANAGER     | INFORMATION<br>TECHNOLOGY  | LOVATO    | RICO       | 01-21-2014 | 5                        |
| COUNTY CLERK       | REPORTING & RECORDING      | OLIVAS    | MANUEL     | 01-21-2014 | 5                        |
| HOUSING            | <b>ADMINISTRATION</b>      | MARTINEZ  | ROBERTA    | 01-22-2014 | 5                        |
| COUNTY CLERK       | REPORTING & RECORDING      | MARTINEZ  | ESTRELLA   | 01-27-2014 | 5                        |
| PUBLIC SAFETY      | RECC                       | WOODS     | ASHLEY     | 01-27-2014 | 5                        |
| COUNTY MANAGER     | COMMISSION                 | VALDEZ    | JULIA      | 01-01-2009 | 10                       |
| PUBLIC SAFETY      | FIRE                       | DASHENO   | WALTER     | 01-13-2009 | 10                       |
| CORRECTIONS        | ELECTRONIC<br>MONITORING   | ALVA      | JUVENTINO  | 01-29-2004 | 15                       |
| PUBLIC SAFETY      | CORRECTIONS                | GARCIA    | AARON      | 01-29-2004 | 15                       |
| PUBLIC SAFETY      | CORRECTIONS                | ITA       | DAVID      | 01-29-2004 | 15                       |
| PUBLIC SAFETY      | CORRECTIONS                | QUINTANA  | DAISY      | 01-29-2004 | 15                       |

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To:

Board of County Commissioners

From:

Gregory S. Shaffer, Human Resource Director

Via:

Katherine Miller, County Manager

Date:

January 9, 2018

Re:

Santa Fe County Employee of the Quarter, 4<sup>th</sup> Quarter of 2018 Awards

The purpose of the Employee of the Quarter Program is to recognize employees who make a significant contribution to Santa Fe County during the previous three (3) month period. The significant contribution may include providing excellent service to our constituents, developing and implementing new programs that will benefit our organization, providing exemplary performance to Santa Fe County in their daily job performance, demonstrating a willingness to work above and beyond the call of duty, or another contribution which the nominator believes to be important to recognize.

The process for selecting the Countywide Employee of the Quarter begins with the designated Recognition Teams selecting one (1) Department/Elected Office Employee of the Quarter for their group. These Department/Elected Office Employees of the Quarter are then considered for the countywide Employee of the Quarter award.

The three employees selected for the Department/Elected Office Employee of the Quarter for the Fourth Quarter of calendar year 2018 are as follows:

| Group              | Employee<br>Name &<br>Dept./Off. | Title                              | Hire Date | Comments   |
|--------------------|----------------------------------|------------------------------------|-----------|--|
| Public<br>Safety   | Clyde Hill                       | Emergency<br>Vehicle<br>Technician | 1/21/2006 | Clyde is being nominated for his dedication and willingness to go above and beyond his job to keep Santa Fe County employees and residents safe. In the recent snow storm, his dedication was evidenced by the following: snowplowing around 32 fire stations Countywide; responding to afterhours calls to repair and prepare all 3 emergency vehicles for use in the inclement weather; and securing and transporting an air truck to refill SCBA bottles for firefighters for use during their response to house fires.   |
| Community Services | Nathan<br>Manzanares             | Development<br>Review Specialist   | 8/25/2014 | Nathan has proven himself to be a leader. He cares about his work and about serving the public. He is always available to assist other staff and gets involved in work discussions and decisions.  Nathan was tasked with picking-up projects that had not been followed through on. He was able to get them back on track and moving forward. In doing so, Nathan had to explain to angry and impatient developers what the status of the project was and what was needed to proceed. He also apologized to them for the delays and setbacks that had occurred, even though they were not his fault. Nathan assured them that he would work with them to get their projects moving ahead and he has followed through on that promise. |

| Support Services | Maricela<br>Martinez | Procurement<br>Specialist | 6/9/2003 | Maricela is very helpful and knowledgeable and the "go to" member of the purchasing team for many. Working with IT, Maricela initiated and completed the Purchasing Contract Database. This database not only has the capability to track contracts, but also has the capability to collect performance data for reporting and tracking the current status of all procurements within the County. Maricela also spearheaded a revamping of the Purchasing Division's procedures and processes. That work will put impately allow the County to |
|------------------|----------------------|---------------------------|----------|--|
|                  |                      |                           |          | Division's procedures and  |